



भाकृअनुप-राष्ट्रीय अंगूर अनुसंधान केंद्र

डाक पेटी नं. 3, मांजरी फार्म डाकघर, सोलापूर रोड, पुणे - 412307, भारत

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फा.सं रा.अं.अनु.के/2(80)/स्थापना/2023/1846

दिनांक : 01.02.2023

कार्यालय आदेश / OFFICE ORDER

The Director, ICAR - NRC for Grapes, Pune is pleased to constitute the Women Complaint Committee at this Institute consisting the following members:

1.	Dr. Sharmistha Naik, Scientist	-	Chairman
2.	Dr. Shamim Shaikh, Principal, Rajiv Gandhi Institute of IT & BT, Bharti Vidyapeeth, Pune	-	Third party representative
3.	Mrs. Kavita Mundankar, Scientist	-	Member
4.	Smt. Lata Pawar, SSS	-	Member
5.	Dr. Nishant A Deshmukh, Sr. Scientist	-	Member
6.	Miss Shailaja Satam, Technical Officer	-	Member Secretary

Women's Complaint Committee is meant to safe guard and promote well-being of all women employees of an organization. It takes care of all complaints on sexual harassment of women at workplace and action taken for redressal of complaints. It also takes care of any act conduct by a person in authority and belonging to one sex which denies equal opportunity in pursuit of carrier development or making the environment at workplace hostile or intimidating to a person belonging to other sex, only on the ground of sex.

Functions:

- To investigate reported cases of commission of acts of sexual harassment of women, if any, and submit its report to the disciplinary authority recommending action to be taken against the accused employees.
- To make an annual report to the Ministry about the complaints on sexual harassment of women at workplace and action taken for redressal of complaints.
- To hold regular quarterly meetings even if there even if there are no complaints.
- To review the state of preparedness to deal with complaints and to make all officers fully aware of their responsibilities in this regard.


12/02/2023

(N. S. Pathan)
Asstt. Admin. Officer

Copy to:

- ✓ All concerned officials. (Through mail)
- Smt. Kavita Mundankar, Scientist I/c Computer Lab – for publication on website, please.
- Nodal Officer, eOffice ICAR NRC Grapes, Pune – for publication on Institute's portal, please